

NCMD Policy No 19 Health and Safety

Introduction

Our commitment to health and safety

Our organisation regards the management of health and safety as an integral part of its day-to-day business and as an organisational priority. It is our policy that all activities and work will be carried out in a safe manner, and we will ensure the health, safety and welfare of our employees, volunteers and members and others who may be affected by our activities.

Our target is for zero accidents and zero work-related ill health to be achieved by applying current best practice in health and safety management. Compliance with current health and safety legislation is therefore regarded as the absolute minimum standard acceptable.

Organisational culture

Proper management of health and safety issues is seen as an integral part of the efficient management of the NCMD's activities, and critical to developing the professional culture of our organisation and establishing and maintaining a solid reputation with all our members and stakeholders.

The objectives of this policy are fundamental to our continued success, and our committee members and Trustees are responsible for ensuring that the requirements of this policy are achieved.

Workforce responsibility

The Trustees, Committee Members and employees have responsibility for implementing the specific arrangements made under this policy throughout our organisation. All are expected to read the relevant sections of our Articles of Association and guides, familiarise themselves with any provisions and carry out their defined responsibilities. A copy of the Articles of Association will be held by the General Secretary and will be made available to all.

Trustees, Committee Members and employees are expected and encouraged to be proactive on health and safety issues as part of the continued development of the health and safety culture of our organisation.

All contractors and sub-contractors are also required to cooperate with our organisation and their colleagues in implementing the policy and shall ensure that their own work is without risks to themselves and others as far as reasonably practicable.

Training and advice

Our organisation will provide appropriate training and make available competent health and safety advice and adequate resources including time and money so that legal obligations may be met.

Data protection

When implementing this policy, we will process any personal data collected in accordance with our Data protection policy. We will record only the personal information required and keep the information only for as long as necessary.